



102 W Main St. - PO Box 168 - Dane, WI 53529-0168  
(608) 849-5422 • villageofdane.gov

---

**VILLAGE OF DANE**  
**BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**Monday, April 7, 2025**

---

In Attendance: President Don Postler, Trustees: Nick Browne, Julie McKiernan, Joe Morgan, and Roger Schmidt  
Staff in Attendance: Shane Clapper, Director of Public Works, Chad Bevars, Lead Water Operator and PW  
Foreperson, Brad Duffrin, Dane County Deputy, Kelly Neidermyer, Deputy Clerk/Deputy Treasurer, and Teresa  
Hughey Groves, Clerk Treasurer  
Others in Attendance: 5 persons

1. Call to Order

President, Don Postler called the regular meeting of the Village of Dane Board of Trustees to order at 6:30 pm in the large community room of Dane Village Hall. A quorum of the board was present.

2. Oath of Office for Village of Dane Trustees Joe Morgan and Roger Schmidt

Trustee Incumbent Joe Morgan and Roger Schmidt were sworn in for the new term of April 2025 to April 2027.

3. Agenda Confirmation

The agenda was confirmed as presented.

4. Announcements by Village President or Board Members

President Postler thanked Trustee Roger Schmidt and Trustee Joe Morgan for serving another 2-year term.

President Postler welcomed the people in attendance, He announced that Deputy Clerk Kelly Neidermyer had written a letter regarding the varying speed limits on the Main Street through Dane and the Village received a letter indicating that the Dept of Transportation would be conducting a Traffic Engineering Study during the summer of 2025. President Postler reported that Dane County Comprehensive Housing Study has hired a new person to assist small villages and cities with planning. The 2025 Arbor Day celebration is set for Thursday, April 24 at 1 pm in Bert Deans Park. The Blessed Trinity students and staff will be working with Jacob Lehr, the Village Forester, to plant a tree in Bert Deans Park.

5. Public Input

No one was registered for Public Input.

6. Public Hearing on Ordinance 2025-01 ATV/UTV Routes

President Postler opened the Public Hearing on Ordinance 2025-01 ATV/UTV Routes in the Village of Dane at 6:38 pm. No one in attendance was registered to speak during the public Hearing. Darin Wendt spoke on behalf of the Roxbury ATV/UTCV Club. The City of Lodi had adopted a new ordinance allowing ATV/UTV's. The Roxbury Club is willing to pay for the signage that gets placed in the village. The Public Hearing closed at 6:39 pm.

7. Minutes of the Regular Board Meeting from Monday, March 3, 2025

Motion (Morgan/Browne) to approve the minutes of the meeting from March 3 ,2025 as presented. Trustee Schmidt abstained. Motion carried.

8. Village Clerk Treasurer's Report

9. Payment of the Bills and Review of General Fund Financial Reports

a) Approval of Accounts Payable by Check and Electronic Payment Vouchers

Motion (Schmidt/Morgan) to pay the bills in check and electronic voucher form as presented. Motion carried.

10. Public Works Report by Shane Clapper

DPW Clapper gave his report in verbal and written format. Brush chipping would begin on Tuesday, April 8, 2025. Lodi School district would hold their first baseball game on Tuesday April 8 in Capitol Valley Park. The installation of the hardware, poles, and painting of the courts in Capitol Valley will be completed in the next few weeks, weather dependent. DPW Clapper had a zoom meeting with Alliant Energy regarding the lights on Main Street.

11. Committee and Commission Reports Consent Agenda

- a) Dane County Sheriff Report
- b) WWDDV EMS Report – No Report
- c) DCCVA Report – No Report
- d) Parks, Recreation, and Forestry Committee
- e) Dane -Vienna Fire District Report
- f) Plan Commission Report – No Report

Motion (Morgan/Brown) to accept Items c – f in written form with items a – b removed from the consent agenda. Motion carried.

Item 11 a. Dane County Sheriff Report- Drug Take Back Day is set for Saturday, April 26, 2025 from 9 am – 11 am at Village Hall. Pet and Human Medications are accepted. All medications should be placed in a zip lock plastic bag and brought to the clerk's office for collection. Stop the Bleed class will be held in July in the Village of Dane. 10 people per instructor will be able to attend the class. The Speed Board was placed on Snyder Drive. Discussion was held on the bank building tenants. Motion (Morgan/Brown) to accept the oral Report from the Dane County Sheriff Brad Duffrin. Motion carried.

Item 11 b. WWDDV EMS Report was given orally by Roger Schmidt. The EMS Study results were reviewed and discussed. The 5 options ranged in cost from 1.7 million to 2.6 million dollars with no good options for the Village of Dane, the Town of Dane and Springfield. Motion (Morgan/McKiernan) to accept the oral WWDDVS EMS Report by Roger Schmidt. Motion carried.

## 12. Old Business

There was no Old Business.

## 13. New Business

- a) Ordinance 2025-01 ATV/UTV Routes  
Motion (Morgan/Brown) to adopt Ordinance 2025-01 ATV/UTV Routes as presented by the Plan Commission. Motion carried 4- 1 Schmidt voted no.
- b) Revision #3 State/Municipal Financial Agreement for a State – Let Highway Project  
Motion (Morgan/Schmidt) to sign the authorization agreement for the State-Let Highway 113 Project as presented. Motion carried.
- c) Certified Survey Map for 102 Railroad Street from Birrenkott Surveying to correct the boundary of Certified Survey Map #16378  
Motion (Schmidt/Morgan) to approve the Certified Survey Map #16378 as presented to correct CSM #5931747 boundaries at 102 Railroad St. Motion carried.
- d) Multi-sports Court Rules and Reservation Process Approval  
Discussion was held on signs and ordinances. Staff directed to send proposed signage to Village Attorney Paul Johnson for review and approval. No further action taken.
- e) Village of Dane Entrance Signs  
Discussion on sign design and cost. Land easement or acquisition. PDPW Clapper to talk to property owners.
- f) Application for a Temporary Class “B” License for Blessed Trinity Catholic School for the Roseanne Mills Gala- May 17, 2025, at St. Michael's Catholic Church  
Motion (Schmidt/Morgan) to approve the application for a Temporary Class “B” Fermented Malt Beverage license for the Roseanne Mills Annual Gala at St. Michaels' Catholic Church on Saturday, May 17, 2025. Motion carried.
- g) Application for Class “B” Liquor License for Todd Duhr, LLC from May 5 to September 1, 2025, in Bert Deans Park Kitchen Building on Monday, Tuesday Wednesday nights for Men's Softball League  
Motion (McKiernan/Morgan) to approve the Class “B” fermented Malt Beverage License for Todd Duhr, LLC from May 5, 2025 to September 1, 2025 in Bert Deans Park Kitchen Building on Monday, Tuesday, and Wednesday night for Men's softball League from 5:30 pm to 10 pm. Motion carried.
- h) Acceptance of Resignation from Cathy Brodbeck, Parks, Recreation, and Forestry Committee  
Motion (Schmidt/Browne) to accept the resignation of Cathy Brodbeck from the Parks Recreation and Forestry Committee effective immediately. Motion carried.
- i) Appointment of Joan Karls to vacant position on Parks, Recreation, and Forestry Committee

Motion (Browne/McKiernan) to appoint Joan Karls to the vacant positions on the Parks Recreation, and Forestry Committee effective immediately. Motion carried.

19.Set date for next regular Board Meeting- **first Monday, May 5, 2025**

The next meeting will be held on Monday, May 5, 2025.

20.Adjournment

Motion (Browne/Schmidt) to adjourn. Motion carried. The meeting adjourned at 8:35 pm.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

Village of Dane

\*\*\*\*\*

Approved: 05/05/2025

Posted: 05/07/2025

Posted at: Village of Dane Community Center and Village Website: [villageofdane.gov](http://villageofdane.gov)