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VILLAGE OF DANE BOARD OF TRUSTEES MINUTES

Monday, August 5, 2024

In Attendance: President Don Postler, Trustees: Roger Schmidt, Joe Morgan, Nick Browne, and Julie McKiernan

Staff in Attendance: Shane Clapper- Director of Public Works, Dane County Sheriff Deputy Brad Duffrin, and Teresa Hughey Groves- Clerk Treasurer

Absent with excuse: Chad Bevars- Lead Water Operator PW Foreperson

Others in attendance: Denman and Delaine Breunig, Jean Steele, Kelli Noltner, Brian Noltner, Brett Breunig, Darin Wendt

1. Call to Order

President Don Postler called the meeting to order at 6:30 pm in the small meeting room of the Dane Village Hall. A quorum of the board was present.

2. Agenda Confirmation

The agenda was confirmed as presented.

3. Announcements by Village President or Board Members

Trustee McKiernan shared an article from the Municipality Magazine about Hillsboro and their Habitat for Humanity efforts to provide affordable housing. President Postler reminded those in attendance that Vollrath would be holding an Open House on Saturday August 24 from 11 am – 3 pm. The Dane County Board will be holding the August 15th meeting at the Schumacher Farm. The event starts at 6:30 pm and the Board meeting will begin at 7 pm.

4. Public Input

Jean Steele was registered to give Public Input. Jean provided photos of the property at 128 W Main Street; the photos showed that the property owner is not in compliance with village ordinances. She is concerned that the remodel permit was issued and the nothing more will get cleaned up in the yard. The property continues to be an eye sore. She contracted Poison Ivy along the fence line between the two properties and that is a huge concern for her.

5. Minutes of the Regular Board Meeting from Monday, July 8, 2024

Motion (Schmidt/Morgan) to approve the minutes from the Monday, July 8, 2024 meeting as presented. Motion carried.

6. Dane County Sheriff Report by Brad Duffrin

Deputy Duffrin's report was given in verbal and written format regarding the speed board sign placement, St Michaels drills on Active Shooters with staff members, Kick It with a Cop was well attended with 30-50 participants, NECC Court has been changed to every other month which was recommended by the Court Attorney.

7. WWDDV EMS Report by Roger Schmidt

Trustee Schmidt gave the WWDDV EMS Report in written and verbal form. Ambulances were back in service, the cot scales are in place, the Village of Dane had 2 calls in June 2024. The study with Middleton is getting started.

8. DCCVA Report by Roger Schmidt

The Report was filed in verbal and written form. The DCCVA meeting was on July 10, 2024 and Executive Council was July 15, 2024. The Village of Dane is hosting a DCCVA in-person meeting on Wednesday, September 18, 2024 from 5 pm–7 pm in the large community room at Village Hall. This meeting is open to the public.

9. Dane -Vienna Fire District Report by Julie McKiernan

The report was submitted in written and verbal form. The District Board asked if Johnson and Block had provided a quote for an Audit.

10. Public Works Report by Shane Clapper

Shane Clapper is working on the Lead and Copper Report for the DNR, storm water drains are being cleared to prevent overflow, the baseball schedule is wrapping up for this season, Highway V road work started on August 5, 2024 and should be wrapped up by later fall. Dane County Sheriff's Department hung speed monitors to record traffic activity in the village on August 5, 2024.

11. Old Business

There was no Old Business.

12. New Business

- a. Temporary Class "B" Picnic License for Lake Melvin Yacht Club for Oktoberfest

Motion (McKiernan/Browne) to approve a Temporary Class “B” Picnic License for Lake Melvin Yacht Club for Oktoberfest on September 6, 2024 - September 8, 2024 in Bert Deans Park. Motion carried.

- b. Appointment of Jean Steele to the Parks, Recreation, and Forestry Committee
Motion (Schmidt/Morgan) to recommend Jean Steele be appointed to the Parks, Recreation, and Forestry Committee effective on August 5, 2024. Motion carried.
- c. ATV/UTV Use of Village Streets
Discussion held on the use of ATV’s and UTV’s on streets in the Village of Dane. The Roxbury ATV Club was represented at the meeting. The club has about 57 members. The Board of Trustees are referring this issue to the Plan Commission for further research and discussion.
- d. Review Park Improvement Financials & Bids
Discussion was held on updates to Capitol Valley Park from the Comprehensive Outdoor Recreation Plan. A tennis and basketball court, a pickle ball court with fencing around each, and a walking path through the park is being planned for installation. Shane is working on getting the bids for the asphalt, fencing, landscaping, and possible lighting.
Motion (Browne/Morgan) to approve the multi-sports courts, walking paths, and upgrades to Capitol Valley Park. Motion carried.
- e. Dane County Trees & Arborist Labor
Discussion was held on free trees being offered by Dane County Parks Director to the village. Further discussion on how many trees the village would be interested in planting and where would be desired places to plant new trees.
- f. Convene to Closed Session pursuant to WI State Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities regarding the Deputy Clerk/ Deputy Treasurer position.
Motion (Schmidt/Morgan) at 7:51 pm to Convene to Closed Session pursuant to WI State Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities regarding the Deputy Clerk/ Deputy Treasurer position. Roll Call: Browne- aye, McKiernan-aye, Postler- aye, Schmidt- aye, Morgan- aye. Motion carried.
- g. Reconvene to Open Session and take action, if necessary
Motion (Schmidt/Browne) at 8:23 pm to Convene to Open Session. Roll Call- Morgan- aye, Schmidt- aye, Postler-aye, McKiernan- aye, Browne- aye. Motion carried.
Motion (Morgan/Browne) to offer an incentive compensation of \$2,500 to selected candidate for the Deputy Clerk Deputy Treasurer position as long as candidate remains employed for one year. Motion carried.

13. Clerk’s Report

Shane Ottosen Dyno Event to be held on Saturday, August 24, 2024 from 11 am to 8 pm. Clerk directed to contact Fire Department and Dane County Sheriff Department for coverage that day.

14. Payment of Bills and Financial Reports

- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented
Motion (Schmidt/Browne) to pay the electronic vouchers and checks as presented. Motion carried.

15. Set date for next regular board meeting- Second Monday, September 9, 2024

Next meeting will be the second Monday of September due to Labor Day. Meeting set for Monday, September 9, 2024.

16. Adjournment

Motion (Browne/McKiernan) to adjourn. Motion carried. Meeting adjourned at 8:29 pm.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

Approved: 09/09/2024

Posted: 09/09/2024

Posted at: Village of Dane Community Center and Village Website: villageofdane.org